



# PARENT PAYMENTS POLICY

## PARENT PAYMENT ARRANGEMENTS 2021

Dear Parents and carers,

Montpellier Primary School has always been proud of the facilities and educational experiences the school is able to provide our students. Parent contribution, in all forms, assists our school to provide an enriched learning and teaching program for every student. We take great pride in the work we do with and for your children – and as such, really appreciate that our community makes paying their school fees a priority. We appreciate that everyone's financial situations are different so have included support options below.

Montpellier Primary School is looking forward to another great year of teaching and learning and would like to advise you of the parent payment arrangements for 2021. Montpellier Primary School makes every effort to keep the cost of items and activities to a minimum and affordable for all parents.

Booklists will be sent home in Term 4. You can choose to use the school's booklist provider (Corporate Office Supplies- COS) to purchase the booklist pack, or source your own items. The Essential Student Learning Items fee and Voluntary fees are explained in this document. The Essential Student Learning Items fee has been reduced from previous years as some of the planned expenditure now falls under the Essential Learning Resources Voluntary Contribution. The payment options are listed below. Statements are sent home each term.



### Financial Support for Families

Montpellier Primary School understands that some families may experience financial difficulty and offers a range of support options. Where possible, the school will offer to assist families in the following ways:

- Flexible payment plans
- CSEF (Camps, Sports and Excursion Fund) is available for eligible parents who hold a valid health care card or pension card. The program provides capped payments for eligible students to attend camps, sports and excursions (2020 payment was \$125). Forms are available at the office.
- Support agencies for uniforms, school curriculum materials, subject levies and finances.

For a confidential discussion about accessing these services, or if you would like to discuss alternative payment arrangements, contact Jill Bell, Business Manager, Ph: 03 5243 2521, Email: [montpellier.ps@education.vic.gov.au](mailto:montpellier.ps@education.vic.gov.au)

### Payment Methods

Payment Option	Explanation
COS – booklist provider	Pay for school charges when ordering your booklist items on the COS website: <a href="http://www.cos.net.au">www.cos.net.au</a> (Preferred option)
BPay 	Payment made directly to the school by using your Bpay biller code and Reference number. Call the office for a copy of your statement, which contains your Bpay biller code.
Cash, EFTPOS or credit card	Pay directly to the office or you can phone in to pay by credit card.
Compass	Pay via Compass in Course Confirmations
Centrepay 	You can set up Centrelink deductions out of your regular benefits to go directly to school. This can be done as a once off or regularly. You can apply for Centrepay deductions on line at: <a href="https://www.servicesaustralia.gov.au/individuals/services/centrelink/centrepay/how-use-it/set-deductions">https://www.servicesaustralia.gov.au/individuals/services/centrelink/centrepay/how-use-it/set-deductions</a>

### Refunds

The school's refund policy is available on our website: [www.montpellierps.vic.edu.au](http://www.montpellierps.vic.edu.au).

Yours sincerely  
Andrew Dalgleish  
Principal

Matt McTaggart  
School Council President

## FEE SCHEDULE

### Essential Student Learning Booklist Items

For each year level there are items required which are essential for your child to learn the standard curriculum. These items are on the booklist and you may choose to purchase them through the booklist or provide your own. The booklist for your child's year level and instructions for accessing the COS portal is at the back of this document.

### Essential Student (Bulk Purchases) Learning Items

Some learning areas have consumable items used in class and activities which are considered essential for all students. These materials are purchased in bulk. There are also activities which are considered essential for students to participate in included in the Essential Student Learning Items fee.

Essential Student Learning Items	Prep	Yr 1	Yr 2	Yr 3	Yr 4	Yr 5	Yr 6
Reading diary	\$5	\$5	\$5				
Classroom consumables	\$20	\$20	\$20	\$20	\$20	\$20	\$20
Art – paint & craft materials for art including drawing & painting materials, oil pastels, charcoal, acrylic paints, pva glue, pens, craft paper, clay, inks etc	\$20	\$20	\$20	\$20	\$20	\$20	\$20
Inquiry consumables eg food & other grocery items, craft items, materials for construction, textiles etc	\$10	\$10	\$10	\$10	\$10	\$10	\$10
STEM consumables for science experiments and construction	\$20	\$20	\$20	\$20	\$20	\$20	\$20
Indonesian consumables – cooking ingredients, art & craft materials	\$10	\$10	\$10	\$10	\$10	\$10	\$10
Prep transition materials – art & craft materials, prep pack materials	\$10						
Seesaw online subscription	\$10	\$10	\$10	\$10	\$10	\$10	\$10
Activities: Life Education \$15, Indonesian Day \$10 (whole school), Bravehearts \$7 (Prep-2), Teddy Bears Picnic \$3, Concert bus \$3 (Prep), Cross Country & Athletics \$7 (3-6), Preparation for Puberty \$14 (5 & 6)	\$38	\$32	\$32	\$32	\$32	\$46	\$46
<b>Total</b>	<b>\$143</b>	<b>\$127</b>	<b>\$127</b>	<b>\$122</b>	<b>\$122</b>	<b>\$136</b>	<b>\$136</b>

### Voluntary Contributions

Montpellier Primary School continues to welcome your voluntary contributions to support our school. The suggested amounts in the table are only a guide, any voluntary contributions will be appreciated and will go towards benefiting programs for students.

<b>Voluntary Contribution</b>	<b>Description</b>	<b>Tax deductible</b>	<b>Amount</b>
Essential Learning Resources Voluntary Contribution	Learning resources and materials are provided as shared resources by the school for use by your child. We will utilise this contribution to assist with purchasing the following: books for the library and classroom libraries and renewal of our take home books, core maths sets for classrooms, expansion of range of STEM equipment and replenishment of PE equipment.	No	\$50
Technology Equipment Voluntary Contribution	Assists with purchase of iPads in Years P-2, notebooks and upgrading of ICT infrastructure.	No	\$40
Building Fund	Supports ongoing improvements to school buildings and facilities	Yes	\$50 (per family)
Student Wellbeing Contribution	Your contribution will assist in the maintenance of the Chaplaincy program.	No	\$25 (per family)

The suggested amounts in the table are only a guide, any voluntary contributions will be appreciated and will go towards benefiting programs for students.

Your child will not be disadvantaged if you do not make a voluntary contribution. All records of voluntary contributions are kept confidential as well as your decision about whether to make a contribution or not.

#### Optional Educational Items

<b>Category</b>	<b>Item</b>	<b>Estimated cost</b>
<b>Camps</b>	Year 4 – Phillip Island	\$290
	Year 5 - Sovereign Hill	\$290
	Year 6 - Canberra	\$650
<b>Excursions / Incursions</b>	Approximately 1 per term per year level	Up to \$140
	From \$8 to \$35	
<b>Swimming Program</b>	10 day program	\$80
<b>Gymnastics Program</b>	4 sessions	\$36
<b>BYOD iPad Program</b>	Years 3 – 6 (see below)	varied

As cost of camps and excursions cannot be finalised until closer to the date, these costs are based on historical costs. Families will be informed of final costs via Compass Events prior to the excursions taking place.

#### **BYOD iPad program 3 – 6**

A 1:1 Bring Your Own Device program operates in Years 3 to 6. Parents may choose to provide an iPad for their child to use in the classroom. If parents choose not to provide an iPad, the school will make available an iPad for use in the classroom during school hours.